



# The Revised Joint Application Form

Reference Guide Section 4.8

March 2014

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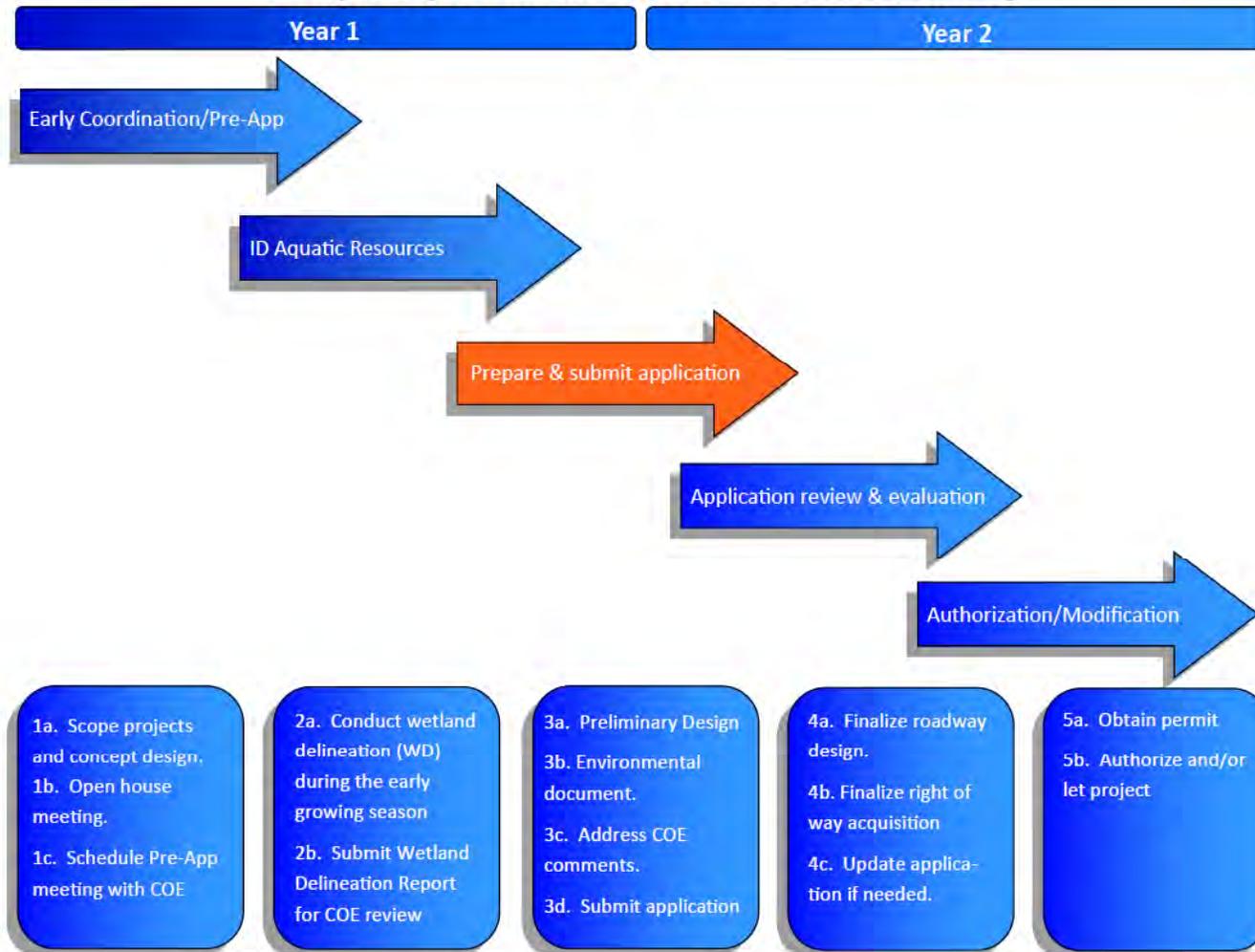
# The Revised Joint Application Form

Overview

The Form

Interface with MPARS

### Example Project Schedule for Water Resources Permitting





# The Revised Joint Application Form

The revised joint application form was released for public use on February 18, 2014.

The revised form should be used for ***all*** requests for approval under the WCA and authorizations under Section 404 of the CWA (includes 401 certification)

Effective February 18, 2014 there is only one joint application form.



# The Revised Joint Application Form

Portions of the joint application form can be completed using MPARS (Minnesota DNR Permitting And Reporting System)

The revised joint application form was developed jointly by BWSR and the Corps to satisfy our program requirements. Comments on the form can be submitted to Ken Powell at BWSR and Tim Smith at the Corps.

# The Revised Joint Application Form

The joint application form consists of the following:

Instructions and submission information (2 pages)

Main application information (Parts 1-5)

Five activity specific attachments (A-E)

Most local road projects will require the following:

Main Application parts 1 through 5

Attachments C, D, and E.

# The Revised Joint Application Form

## Instructions and submission information

- Information on integrating the joint application form with MPARS
- Emphasis and recommended procedures for early coordination/pre-application consultation
- Submission requirements

# The Revised Joint Application Form

Project Name and/or Number: [Click here to enter text.](#)

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**PART ONE: Applicant Information**

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person must be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

**Applicant/Landowner Name:** [Click here to enter text.](#)  
**Mailing Address:** [Click here to enter text.](#)  
**Phone:** [Click here to enter text.](#)  
**E-mail Address:** [Click here to enter text.](#)

**Authorized Contact (do not complete if same as above):** [Click here to enter text.](#)  
**Mailing Address:** [Click here to enter text.](#)  
**Phone Number:** [Click here to enter text.](#)  
**E-mail Address:** [Click here to enter text.](#)

**Agent Name:** [Click here to enter text.](#)  
**Mailing Address:** [Click here to enter text.](#)  
**Phone:** [Click here to enter text.](#)  
**E-mail address:** [Click here to enter text.](#)

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**PART TWO: Site Location Information**

**County:** [Click here to enter text.](#)      **City/Township:** [Click here to enter text.](#)  
**Parcel ID and/or Address:** [Click here to enter text.](#)  
**Legal Description (Section, Township, Range):** [Click here to enter text.](#)  
**Lat/Long (decimal degrees):** [Click here to enter text.](#)  
**Attach a map showing the location of the site in relation to local streets, roads, highways.**  
**Approximate size of site (acres) or if a linear project, length (feet):** [Click here to enter text.](#)

If you know that your proposal will require an Individual Permit from the U.S. Army Corps of Engineers, you must provide the names and addresses of all property owners adjacent to the project site. This information may be provided using block 25 of the Application for Department of the Army permit which can be obtained at:  
[http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform\\_4345\\_2012oct.pdf](http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform_4345_2012oct.pdf).

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**PART THREE: General Project/Site Information**

If this application is related to a delineation approval, exemption determination, jurisdictional determination, or other correspondence submitted **prior to** this application then describe that here and provide the Corps of Engineers project number.

Describe the project that is being proposed, the project purpose and need, and schedule for implementation and completion. The project description must fully describe the nature and scope of the proposed activity including a description of all project elements that effect aquatic resources (wetland, lake, tributary, etc.) and must also include plans and cross section or profile drawings showing the location, character, and dimensions of all proposed activities and aquatic resource impacts.

[Click here to enter text.](#)

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## Part One

- Applicant, Authorized Contact, and Agent Contact Information

# The Revised Joint Application Form

Project Name and/or Number: [Click here to enter text.](#)

## PART ONE: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person must be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

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**E-mail Address:** [Click here to enter text.](#)

**Authorized Contact (do not complete if same as above):** [Click here to enter text.](#)  
**Mailing Address:** [Click here to enter text.](#)  
**Phone Number:** [Click here to enter text.](#)  
**E-mail Address:** [Click here to enter text.](#)

**Agent Name:** [Click here to enter text.](#)  
**Mailing Address:** [Click here to enter text.](#)  
**Phone:** [Click here to enter text.](#)  
**E-mail address:** [Click here to enter text.](#)

## PART TWO: Site Location Information

**County:** [Click here to enter text.](#)      **City/Township:** [Click here to enter text.](#)  
**Parcel ID and/or Address:** [Click here to enter text.](#)  
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[http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform\\_4345\\_2012oct.pdf](http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform_4345_2012oct.pdf).

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[Click here to enter text.](#)

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## Part Two

- Site location information, location map, and directions
- Opportunity for providing adjacent land owner addresses for Corps standard individual permit applications.

# The Revised Joint Application Form

Project Name and/or Number: [Click here to enter text.](#)

## PART ONE: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person must be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

**Applicant/Landowner Name:** [Click here to enter text.](#)  
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**Mailing Address:** [Click here to enter text.](#)  
**Phone Number:** [Click here to enter text.](#)  
**E-mail Address:** [Click here to enter text.](#)

**Agent Name:** [Click here to enter text.](#)  
**Mailing Address:** [Click here to enter text.](#)  
**Phone:** [Click here to enter text.](#)  
**E-mail address:** [Click here to enter text.](#)

## PART TWO: Site Location Information

**County:** [Click here to enter text.](#)      **City/Township:** [Click here to enter text.](#)  
**Parcel ID and/or Address:** [Click here to enter text.](#)  
**Legal Description (Section, Township, Range):** [Click here to enter text.](#)  
**Lat/Long (decimal degrees):** [Click here to enter text.](#)  
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[http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform\\_4345\\_2012oct.pdf](http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform_4345_2012oct.pdf).

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[Click here to enter text.](#)

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## Part Three

- Project description, purpose and need, and schedule for implementation.

# The Revised Joint Application Form

Project Name and/or Number: [Click here to enter text.](#)

### PART FOUR: Aquatic Resource Impact<sup>1</sup> Summary

If your proposed project involves a direct or indirect impact to an aquatic resource (wetland, lake, tributary, etc.) identify each impact in the table below. Include all anticipated impacts, including those expected to be temporary. Attach an overhead view map, aerial photo, and/or drawing showing all of the aquatic resources in the project area and the location(s) of the proposed impacts. Label each aquatic resource on the map with a reference number or letter and identify the impacts in the following table.

Aquatic Resource ID (as noted on overhead view)	Aquatic Resource Type (wetland, lake, tributary etc.)	Type of Impact (fill, excavate, drain, or remove vegetation)	Duration of Impact Permanent (P) or Temporary (T) <sup>2</sup>	Size of Impact	Overall Size of Aquatic Resource <sup>3</sup>	Existing Plant Community Type(s) in Impact Area <sup>4</sup>	County, Major Watershed #, and Bank Service Area # of Impact Area <sup>5</sup>
<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>
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<sup>1</sup>If impacts are temporary, enter the duration of the impacts in days next to the "T". For example, a project with a temporary access fill that would be removed after 320 days would be entered "T(320)".

<sup>2</sup>Impacts less than 0.01 acre should be reported in square feet. Impacts 0.01 acre or greater should be reported as acres and rounded to the nearest 0.01 acre. Tributary impacts must be reported in linear feet of impact and an area of impact by indicating first the linear feet of impact along the flowline of the stream followed by the area impact in parentheses). For example, a project that impacts 50 feet of a stream that is 6 feet wide would be reported as 50 ft (300 square feet).

<sup>3</sup>This is generally only applicable if you are applying for a de minimis exemption under MN Rules 8420.0420 Subp. 8, otherwise enter "N/A".

<sup>4</sup>Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin 3<sup>rd</sup> Ed.* as modified in MN Rules 8420.0405 Subp. 2.

<sup>5</sup>Refer to Major Watershed and Bank Service Area maps in MN Rules 8420.0522 Subp. 7.

If any of the above identified impacts have already occurred, identify which impacts they are and the circumstances associated with each. [Click here to enter text.](#)

### PART FIVE: Applicant Signature

Check here if you are requesting a [pre-application](#) consultation with the Corps and LGU based on the information you have provided. Regulatory entities will not initiate a formal application review if this box is checked.

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature: \_\_\_\_\_ Date: [Click here to enter a date.](#)

I hereby authorize \_\_\_\_\_ to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this application.

<sup>1</sup> The term "impact" as used in this joint application form is a generic term used for disclosure purposes to identify activities that may require approval from one or more regulatory agencies. For purposes of this form it is not meant to indicate whether or not those activities may require mitigation/replacement.

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## Part Four

- This is the portion of the application form that has changed the most
- List impacts to **ALL** aquatic resources
- Differentiate between permanent and temporary impacts by providing duration (days)

# The Revised Joint Application Form

Project Name and/or Number: [Click here to enter text.](#)

## PART FOUR: Aquatic Resource Impact<sup>1</sup> Summary

If your proposed project involves a direct or indirect impact to an aquatic resource (wetland, lake, tributary, etc.) identify each impact in the table below. Include all anticipated impacts, including those expected to be temporary. Attach an overhead view map, aerial photo, and/or drawing showing all of the aquatic resources in the project area and the location(s) of the proposed impacts. Label each aquatic resource on the map with a reference number or letter and identify the impacts in the following table.

Aquatic Resource ID (as noted on overhead view)	Aquatic Resource Type (wetland, lake, tributary etc.)	Type of Impact (fill, excavate, drain, or remove vegetation)	Duration of Impact Permanent (P) or Temporary (T) <sup>1</sup>	Size of Impact	Overall Size of Aquatic Resource <sup>2</sup>	Existing Plant Community Type(s) in Impact Area <sup>3</sup>	County, Major Watershed #, and Bank Service Area # of Impact Area <sup>4</sup>
<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>
<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>
<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>
<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>
<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>

<sup>1</sup>If impacts are temporary, enter the duration of the impacts in days next to the "T". For example, a project with a temporary access fill that would be removed after 220 days would be entered "T(220)".

<sup>2</sup>Impacts less than 0.01 acre should be reported in square feet. Impacts 0.01 acre or greater should be reported as acres and rounded to the nearest 0.01 acre. Tributary impacts must be reported in linear feet of impact and an area of impact by indicating first the linear feet of impact along the flowline of the stream followed by the area impact in parentheses). For example, a project that impacts 50 feet of a stream that is 6 feet wide would be reported as 50 ft (300 square feet).

<sup>3</sup>This is generally only applicable if you are applying for a de minimis exemption under MN Rules 8420.0420 Subp. 8, otherwise enter "N/A".

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If any of the above identified impacts have already occurred, identify which impacts they are and the circumstances associated with each: [Click here to enter text.](#)

## PART FIVE: Applicant Signature

Check here if you are requesting a pre-application consultation with the Corps and LGU based on the information you have provided. Regulatory entities will not initiate a formal application review if this box is checked.

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature: \_\_\_\_\_ Date: [Click here to enter a date.](#)

I hereby authorize \_\_\_\_\_ to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this application.

<sup>1</sup> The term "impact" as used in this joint application form is a generic term used for disclosure purposes to identify activities that may require approval from one or more regulatory agencies. For purposes of this form it is not meant to indicate whether or not those activities may require mitigation/replacement.

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## Part Five

- Provides opportunity to request a pre-application consultation
- Requires signature of applicant for submission and authorization for an agent to act on applicant's behalf

# The Revised Joint Application Form

## Activity Specific Attachments

- **Attachment A:** Request for Delineation Review, Wetland Type Determination, or Jurisdictional Determination
- **Attachment B:** Supporting Information for Applications Involving Exemptions, No Loss Determinations, and Activities Not Requiring Mitigation
- **Attachment C:** Avoidance and Minimization
- **Attachment D:** Replacement/Compensatory Mitigation
- **Attachment E:** Local Road Replacement Program Qualification

# The Revised Joint Application Form

Project Name and/or Number: [Click here to enter text.](#)

## Attachment A: Request for Delineation Review, Wetland Type Determination, or Jurisdictional Determination

By submission of the enclosed wetland delineation report, I am requesting that the U.S. Army Corps of Engineers, St. Paul District (Corps) and/or the Wetland Conservation Act Local Government Unit (LGU) provide me with the following (check all that apply):

**Wetland Type Confirmation**

**Delineation Concurrence.** Concurrence with a delineation is a written notification from the Corps and a decision from the LGU concurring, not concurring, or commenting on the boundaries of the aquatic resources delineated on the property. Delineation concurrences are generally valid for five years unless site conditions change. Under this request alone, the Corps will not address the jurisdictional status of the aquatic resources on the property, only the boundaries of the resources within the review area (including wetlands, tributaries, lakes, etc.).

**Preliminary Jurisdictional Determination.** A preliminary jurisdictional determination (PJD) is a non-binding written indication from the Corps that waters, including wetlands, identified on a parcel may be waters of the United States. For purposes of computation of impacts and compensatory mitigation requirements, a permit decision made on the basis of a PJD will treat all waters and wetlands in the review area as if they are jurisdictional waters of the U.S. PJDs are advisory in nature and may not be appealed.

**Approved Jurisdictional Determination.** An approved jurisdictional determination (AJD) is an official Corps determination that jurisdictional waters of the United States are either present or absent on the property. AJDs can generally be relied upon by the affected party for five years. An AJD may be appealed through the Corps administrative appeal process.

In order for the Corps and LGU to process your request, the wetland delineation must be prepared in accordance with the 1987 Corps of Engineers Wetland Delineation Manual, any approved Regional Supplements to the 1987 Manual, and the *Guidelines for Submitting Wetland Delineations in Minnesota* (2013) (<http://www.mvp.usace.army.mil/regulatory/>).

## Attachment A

# Request for Delineation Review, Wetland Type Determination, or Jurisdictional Determination

# The Revised Joint Application Form

Project Name and/or Number: [Click here to enter text.](#)

## Attachment C: Avoidance and Minimization

**Project Purpose, Need, and Requirements.** Clearly state the purpose of your project and need for your project. Also include a description of any specific requirements of the project as they relate to project location, project footprint, water management, and any other applicable requirements. Attach an overhead plan sheet showing all relevant features of the project (buildings, roads, etc.), aquatic resource features (impact areas noted) and construction details (grading plans, storm water management plans, etc.), referencing these as necessary: [Click here to enter text.](#)

**Avoidance.** Both the CWA and the WCA require that impacts to aquatic resources be avoided if practicable alternatives exist. Clearly describe all on-site measures considered to avoid impacts to aquatic resources and discuss at least two project alternatives that avoid all impacts to aquatic resources on the site. These alternatives may include alternative site plans, alternate sites, and/or not doing the project. Alternatives should be feasible and prudent (see MN Rules 8420.0520 Subp. 2 C). Applicants are encouraged to attach drawings and plans to support their analysis: [Click here to enter text.](#)

**Minimization.** Both the CWA and the WCA require that all unavoidable impacts to aquatic resources be minimized to the greatest extent practicable. Discuss all features of the proposed project that have been modified to minimize the impacts to water resources (see MN Rules 8420.0520 Subp. 4): [Click here to enter text.](#)

**Off-Site Alternatives.** An off-site alternatives analysis is not required for all permit applications. If you know that your proposal will require an individual permit (standard permit of letter of permission) from the U.S. Army Corps of Engineers, you may be required to provide an off-site alternatives analysis. The alternatives analysis is not required for a complete application but must be provided during the review process in order for the Corps to complete the evaluation of your application and reach a final decision. Applicants with questions about when an off-site alternatives analysis is required should contact their Corps Project Manager.

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## Attachment C

- Project purpose, need, and requirements
- Avoidance
- Minimization
- Off-site alternatives

# The Revised Joint Application Form

Project Name and/or Number: [Click here to enter text.](#)

## Attachment D: Replacement/Compensatory Mitigation

Complete this part **if** your application involves wetland replacement/compensatory mitigation not associated with the local road wetland replacement program. Applicants should consult Corps mitigation guidelines and WCA rules for requirements.

**Replacement/Compensatory Mitigation via Wetland Banking.** Complete this section if you are proposing to use credits from an existing wetland bank (with an account number in the State wetland banking system) for all or part of your replacement/compensatory mitigation requirements.

Wetland Bank Account #	County	Major Watershed #	Bank Service Area #	Credit Type (if applicable)	Number of Credits
Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.
Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.
Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.
Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.
Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.

Applicants should attach documentation indicating that they have contacted the wetland bank account owner and reached at least a tentative agreement to utilize the identified credits for the project. This documentation could be a signed purchase agreement, signed application for withdrawal of credits or some other correspondence indicating an agreement between the applicant and the bank owner. *However, applicants are advised not to enter into a binding agreement to purchase credits until the mitigation plan is approved by the Corps and LGU.*

**Project-Specific Replacement/Permittee Responsible Mitigation.** Complete this section if you are proposing to pursue actions (restoration, creation, preservation, etc.) to generate wetland replacement/compensatory mitigation credits for this proposed project.

WCA Action Eligible for Credit <sup>1</sup>	Corps Mitigation Compensation Technique <sup>2</sup>	Acres	Credit % Requested	Credits Anticipated <sup>3</sup>	County	Major Watershed #	Bank Service Area #
Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.
Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.
Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.
Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.	Enter text.

<sup>1</sup> Refer to the name and subpart number in MN Rule 8420.0526.  
<sup>2</sup> Refer to the technique listed in St. Paul District Policy for Wetland Compensatory Mitigation in Minnesota.  
<sup>3</sup> If WCA and Corps crediting differs, then enter both numbers and distinguish which is Corps and which is WCA.

Explain how each proposed action or technique will be completed (e.g. wetland hydrology will be restored by breaking the tile.....) and how the proposal meets the crediting criteria associated with it. Applicants should refer to the Corps mitigation policy language, WCA rule language, and all associated Corps and WCA guidance related to the action or technique:

[Click here to enter text.](#)

Attach a site location map, soils map, recent aerial photograph, and any other maps to show the location and other relevant:

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## Attachment D

### Replacement/Compensatory Mitigation (two pages)

- Mitigation Banking
- Project Specific/Permittee Responsible

# The Revised Joint Application Form

Project Name and/or Number: [Click here to enter text.](#)

## Attachment E: Local Road Replacement Program Qualification

Complete this part **if** you are a local road authority (county highway department, city transportation department, etc.) seeking verification that your project (or a portion of your project) qualifies for the MN Local Government Road Wetland Replacement Program (LGRWRP). If portions of your project are not eligible for the LGRWRP, then Attachment D should be completed and attached to your application.

Discuss how your project is a repair, rehabilitation, reconstruction, or replacement of a currently serviceable road to meet state/federal design or safety standards/requirements. Applicants should identify the specific road deficiencies and how the project will rectify them. Attach supporting documents and information as applicable. [Click here to enter text.](#)

Provide a map, plan, and/or aerial photograph accurately depicting wetland boundaries within the project area. Attach associated delineation/determination report or otherwise explain the method(s) used to identify and delineate wetlands. Also attach and discuss any type of review or approval of wetland boundaries or other aspects of the project by a member or members of the local Technical Evaluation Panel (TEP) or Corps of Engineers. [Click here to enter text.](#)

In the table below, identify only the wetland impacts from Part 4 that the road authority has determined should qualify for the LGRWRP.

Wetland Impact ID (as noted on overhead view)	Type of Impact (fill, excavate, drain)	Size of Impact (square feet or acres to 0.01)	Existing Plant Community Type(s) in Impact Area <sup>1</sup>	County, Major Watershed #, and Bank Service Area # of Impact <sup>2</sup>
<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>	<a href="#">Enter text.</a>
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<sup>1</sup>Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin 3<sup>rd</sup> Ed.* as modified in MN Rules 8420.0405 Subp. 2.  
<sup>2</sup>Refer to Major Watershed and Bank Service Area maps in MN Rules 8420.0522 Subp. 7.

Please note that under the MN Wetland Conservation Act, projects with less than 10,000 square feet of wetland impact are allowed to commence prior to submission of this notification so long as the notification is submitted within 30 days of the impact. The Clean Water Act has no such provision and requires that permits be obtained prior to any regulated discharges into water of the United States. To avoid potential unauthorized activities, road authorities must, at a minimum, provide a complete application to the Corps and receive a permit prior to commencing work.

By signature below, the road authority attests that they have followed the process in MN Rules 8420.0544 and have determined that the wetland impacts identified in Attachment D are eligible for the MN Local Government Road Wetland Replacement Program.

Road Authority Representative: [Click here to enter text.](#) Title: [Click here to enter text.](#)

Signature: \_\_\_\_\_ Date: [Click here to enter a date.](#)

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## Attachment E

Local Road Replacement Program Qualification (two pages)

WCA Specific Form

## Interfacing with MPARS

- The instructions and submission pages of the joint application form provide instructions for using MPARS to complete portions of the joint application.
- In general, the MPARS output will provide the information requested in Parts One and Two.
- In certain cases it may also provide the information requested in Parts Three and Four

## Interfacing with MPARS

- If you know your project will require a DNR Public Waters permit then go to MPARS first.
- Substituting Parts One and Two with the MPARS output is not required but may save time in the long run.
- In the future, expect more movement towards one stop electronic application submittal.